Additional Materials:
Multiple Choice Answer Key
Soft clean eraser
Soft pencil (type B and HB is recommended)

## READ THESE INSTRUCTIONS FIRST

Write in soft pencil.
Do not use staples, paper clips, highlighters, glue or correction fluid.
Write your name, Centre number and candidate number on the Answer Sheet in the spaces provided unless this has been done for you.

There are thirty questions on this paper. Answer all questions. For each question there are four possible answers A, B, C and D.
Choose the one you consider correct and record your choice in soft pencil on the separate Answer Sheet.
Read the instructions on the Answer Sheet very carefully.
Each correct answer will score one mark. A mark will not be deducted for a wrong answer.
Any rough working should be done in this booklet.
Calculators may be used.

This document consists of 9 printed pages and $\mathbf{3}$ blank pages.

1 What is a benefit of using computers in book-keeping and accounting?
A Anyone with a computer can access the information.
B It is cheap to install.
C Large quantities of information can be stored.
D Staff require special training.

2 Zafar returned goods bought on credit from Khalid.
How was this recorded in Zafar's books?

|  | account to be debited | account to be credited |
| :---: | :---: | :---: |
| A | Khalid | purchases returns |
| B | Khalid | sales returns |
| C | purchases returns | Khalid |
| D | sales returns | Khalid |

3 In which book is a credit note from a supplier entered?
A purchases journal
B purchases returns journal
C sales journal
D sales returns journal

4 Sabena bought goods from Yasmin for $\$ 150$ and received a 10\% trade discount.
How should Yasmin record this transaction?

|  | debit | \$ | credit | $\$$ |
| :--- | :--- | :---: | :--- | ---: |
| A | purchases | 135 | Yasmin | 135 |
| B | purchases | 150 | Yasmin | 135 |
|  |  |  | discount received | 15 |
| C | Sabena | 135 | sales | 135 |
| D | Sabena | 150 | sales | 150 |

5 Which is both a book of prime entry and a ledger account?
A cash book
B general ledger
C sales journal
D sales ledger control account

6 LWS Ltd expects to have a short-term financial crisis lasting for one month.
Which type of finance should be arranged?
A bank loan
B bank overdraft
C issue of debentures
D issue of shares

7 A bank statement showed a balance at bank of $\$ 3200$. The value of unpresented cheques was $\$ 1200$ and the value of uncredited deposits was $\$ 700$.

What was the debit balance in the cash book?
A $\$ 1300$
B $\$ 2700$
C $\$ 3700$
D $\$ 5100$

8 Which journal entry records the transfer of the profit for the year, $\$ 10000$, to a sole trader's capital account?

|  |  | Dr <br> $\$$ | Cr <br> $\$$ |
| :---: | :--- | :---: | :---: |
| A | appropriation <br> capital <br> capital <br> appropriation | 10000 | 10000 |
| Ccapital <br> income statement | 10000 | 10000 |  |
| Dincome statement <br> capital | 10000 | 10000 |  |

9 During its first month of trading, a business had the following transactions.

|  | $\$$ |
| :--- | ---: |
| credit sales | 16000 |
| cash sales | 3000 |
| goods returned by credit customers | 500 |
| cash received from credit customers | 14100 |
| cash discounts allowed | 650 |

How much did the credit customers owe the business at the end of the month?
A $\$ 750$
B $\$ 1400$
C $\$ 2050$
D $\$ 3750$

10 The following rent account appeared in Dixon's ledger.

| 2012 |  | Dr <br> $\$$ | Cr <br> $\$$ | balance <br> $\$$ |
| :---: | :--- | :---: | :---: | :---: |
| Jan 1 | balance |  |  | 1000 Dr |
| Jan 30 | bank | 3000 |  | 4000 Dr |
| May 27 | bank | 3000 |  | 7000 Dr |
| Oct 26 | bank | 3200 |  | 10200 Dr |
| Dec 31 | income statement |  | 12600 | 2400 Cr |

Which statement is correct?
A Dixon always pays his rent in advance.
B Dixon always pays his rent in arrears.
C Dixon both pays and receives rent.
D Dixon sometimes pays his rent in arrears.

11 Why does a business prepare a trial balance?
A to calculate the profit or loss
B to check the arithmetical accuracy of the ledger
C to check the cash and bank balances
D to show the financial position of the business

12 Wayne rents premises. The monthly rent is $\$ 400$.
On 1 April 2012 Wayne had prepaid one month's rent. During the year ended 31 March paid rent totalling $\$ 3200$.

Which entry would Wayne make at the end of his financial year on 31 March 2013?

|  | debit | $\$$ | credit | $\$$ |
| :---: | :---: | :---: | :---: | :---: |
| A | income statement | 3200 | rent account | 3200 |
| B | income statement | 3600 | rent account | 3600 |
| C | income statement | 4400 | rent account | 4400 |
| D | income statement | 4800 | rent account | 4800 |

13 During the year CN Ltd wrote off an unpaid invoice of $\$ 540$.
Which entries should CN Ltd make at the end of the financial year?

|  | debit | credit |
| :---: | :---: | :---: |
| A | bad debts | customer |
| B | bad debts | income statement |
| C | customer | bad debts |
| D | income statement | bad debts |

14 Which is a capital receipt for Susan who owns a shoe shop?
A purchase of shoes by cheque
B purchase of shop fittings by cheque
C sale of old shop fittings for cash
D sale of shoes for cash

15 Capital expenditure is treated in error as revenue expenditure.
What effect will this have?
A The balance sheet will not balance.
B The expenses will be overstated.
C The expenses will be understated.
D The trial balance will not balance.

16 Imran depreciates his machinery at $20 \%$ per annum using the diminishing (reduo method. His financial year ends on 31 July. On 1 August 2012 his ledger showed the fo

|  | $\$$ |
| :--- | ---: |
| machinery at cost | 20000 |
| provision for depreciation of machinery | 7200 |

Which journal entry records the depreciation on machinery for the year ended 31 July 2013 ?

|  |  | $\begin{gathered} \mathrm{Dr} \\ \$ \end{gathered}$ | $\begin{gathered} \mathrm{Cr} \\ \$ \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| A | income statement provision for depreciation of machinery | 1440 | 1440 |
| B | income statement provision for depreciation of machinery | 2560 | 2560 |
| C | provision for depreciation of machinery depreciation of machinery | 1440 | 1440 |
| D | provision for depreciation of machinery depreciation of machinery | 2560 | 2560 |

17 A machine was purchased for $\$ 100000$ and depreciated by $20 \%$ per annum using the straight line method. Three years later it was sold for $\$ 25000$.

What was the profit or loss on sale?
A $\$ 15000$ loss
B $\$ 25000$ profit
C $\$ 26200$ loss
D $\$ 35000$ profit

18 Expenses accrued, \$250, were treated as a prepayment in the income statement.
What effect did this have on the profit for the year?
A overstated by $\$ 250$
B overstated by $\$ 500$
C understated by $\$ 250$
D understated by $\$ 500$

19 Which would be included in a sales ledger control account?
A cash discount allowed
B interest charged by creditors
C purchase returns
D trade discount received

20 Tim's gross profit was $\$ 32000$. Opening inventory was $\$ 8000$, purchases were $\$ 52000$ and closing inventory was $\$ 10000$.

How much were the sales?
A $\$ 18000$
B $\$ 50000$
C $\$ 82000$
D $\$ 102000$

21 What is added to owner's capital to calculate capital employed?
A current assets
B current liabilities
C non-current assets
D non-current liabilities

22 Rashid runs an advertising agency. He provided the following information.

|  | $\$$ |
| :--- | ---: |
| Amount owed by clients at start of year | 100 |
| Amount received from clients during the year | 10000 |
| Amount prepaid by clients at end of year | 300 |

How much would be entered in the income statement for the year?
A $\$ 9600$
B $\$ 9800$
C $\$ 10200$
D $\$ 10400$

23 At the end of the financial year, a trader is owed commission.
How will this be treated in the trader's financial statements?

|  | income statement | balance sheet |
| :---: | :---: | :---: |
| A | increase expenses | increase assets |
| B | increase expenses | increase liabilities |
| C | increase income | increase assets |
| D | increase income | increase liabilities |

24 At the end of a club's financial year, some members' subscriptions were unpaid.
Where would these unpaid subscriptions appear in the club's financial statements?

|  | receipts and <br> payments <br> account | income and <br> expenditure <br> account | balance <br> sheet |
| :---: | :---: | :---: | :---: |
| A |  | $\checkmark$ | $\checkmark$ |
| B | $\checkmark$ | $\checkmark$ | $\checkmark$ |
| C | $\checkmark$ | $\checkmark$ |  |
| D | $\checkmark$ |  | $\checkmark$ |

25 A trader's sales were $\$ 300000$. The mark-up was $25 \%$.
What was the cost of sales?
A $\$ 60000$
B $\$ 75000$
C $\$ 225000$
D $\$ 240000$

26 Which does not appear in the appropriation account of a limited company?
A directors' salaries
B dividends paid on ordinary shares
C proposed ordinary share dividend
D retained profits

27 Which is a direct cost to a manufacturer?
A factory cleaner's wages
B factory supervisor's salary
C machine operator's wages
D salesman's commission

28 Which will improve the gross profit as a percentage of sales?
A increasing expenses
B increasing selling price
C reducing expenses
D reducing selling price

29 Fatima provided the following information.

|  | $\$$ |
| :--- | ---: |
| opening inventory | 30000 |
| closing inventory | 45000 |
| purchases | 200000 |

What was the rate of inventory turnover?
A 0.19 times
B 0.20 times
C 4.93 times
D 5.33 times

30 Some items have such a low monetary value that it is not worth recording them separately. Which accounting principle is being applied?

A going concern
B historical cost
C materiality
D money measurement

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