Additional Materials:
Multiple Choice Answer Key
Soft clean eraser
Soft pencil (type B and HB is recommended)

## READ THESE INSTRUCTIONS FIRST

Write in soft pencil.
Do not use staples, paper clips, highlighters, glue or correction fluid.
Write your name, Centre number and candidate number on the Answer Sheet in the spaces provided unless this has been done for you.

There are thirty questions on this paper. Answer all questions. For each question there are four possible answers A, B, C and D.
Choose the one you consider correct and record your choice in soft pencil on the separate Answer Sheet.

## Read the instructions on the Answer Sheet very carefully.

Each correct answer will score one mark. A mark will not be deducted for a wrong answer.
Any rough working should be done in this booklet.
Calculators may be used.

1 What is a benefit of using computers in book-keeping and accounting?
A Anyone with a computer can access the information.
B It is cheap to install.
C Large quantities of information can be stored.
D Staff require special training.

2 How is owner's equity calculated?
A money invested in the business by the owner, plus the net current assets
B money invested in the business by the owner, plus the non-current liabilities
C total of non-current assets and working capital, less the non-current liabilities
D total of non-current assets, long term liabilities and net current assets

3 Zafar returned goods bought on credit from Khalid.
How was this recorded in Zafar's books?

|  | account to be debited | account to be credited |
| :---: | :---: | :---: |
| A | Khalid | purchases returns |
| B | Khalid | sales returns |
| C | purchases returns | Khalid |
| D | sales returns | Khalid |

4 In which book is a credit note from a supplier entered?
A purchases journal
B purchases returns journal
C sales journal
D sales returns journal

5 Ashraf owed Yasmin $\$ 2000$ for goods bought on credit.
After deducting cash discount of $2112 \%$ Ashraf paid Yasmin the balance owing by cheque.

Which entries record this in Ashraf's books?

|  | account to be debited |  | account to be credited |  |
| :--- | :--- | ---: | :--- | ---: |
|  |  | $\$$ |  | $\$$ |
| A | bank | 1950 | Yasmin | 2000 |
|  | discount allowed | 50 |  |  |
| B | Yasmin | 2000 | bank | 1950 |
|  |  |  | discount allowed | 50 |
| C | bank | 1950 | Yasmin | 2000 |
|  | discount received | 50 |  |  |
| D | Yasmin | 2000 | bank | 1950 |
|  |  | discount received | 50 |  |

6 A bank statement showed a balance at bank of $\$ 3200$. The value of unpresented cheques was $\$ 1200$ and the value of uncredited deposits was $\$ 700$.

What was the debit balance in the cash book?
A $\$ 1300$
B $\$ 2700$
C $\$ 3700$
D $\$ 5100$

7 The following account appeared in a trader's ledger.

| equipment account |  |  |  |  |  |
| :--- | :--- | :---: | :---: | :---: | :---: |
| 2013 | details | debit <br> $\$$ | credit <br> $\$$ | balance <br> $\$$ |  |
| July 31 <br> August 2 | balance <br> bank | 7500 |  | 4000 Dr |  |

What was the balance on the account on 2 August?
A $\$ 3500$ credit
B $\$ 3500$ debit
C $\$ 11500$ credit
D $\$ 11500$ debit

8 Why does a business prepare a trial balance?
A to calculate the profit or loss
B to check the arithmetical accuracy of the ledger
C to check the cash and bank balances
D to show the financial position of the business

9 Ashraf sublets part of his premises for $\$ 100$ per month. At the end of the financial year the tenant had paid rent totalling $\$ 1000$.

Which journal entry would Ashraf make to record the transfer to the income statement?

|  |  | debit <br> $\$$ | credit <br> $\$$ |
| :---: | :--- | :---: | :---: |
| A | income statement <br> rent | 1000 | 1000 |
| B | income statement <br> rent | 1200 | 1200 |
| C | rent <br> income statement | 1000 | 1000 |
| D | rent <br> income statement | 1200 | 1200 |

10 In December 2012 Emma paid insurance, \$30, in respect of January 2013.
How would this be shown in the 2012 financial statements and in the insurance account in January 2013?

|  | financial statements for the year <br> ended 31 December 2012 |  | insurance account <br> on 1 January 2013 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | accrual | prepayment | debit balance | credit balance |
|  | $\checkmark$ |  | $\checkmark$ |  |
| B |  | $\checkmark$ |  | $\checkmark$ |
| C | $\checkmark$ |  |  | $\checkmark$ |
| D |  | $\checkmark$ | $\checkmark$ |  |

11 A motor vehicle, book value $\$ 2400$, was sold for $\$ 2750$.
How would this transaction be treated by the business?

|  | capital receipt <br> $\$$ | revenue receipt <br> $\$$ |
| :---: | :---: | :---: |
| A | - | 2750 |
| B | 350 | 2400 |
| C | 2400 | 350 |
| D | 2750 | - |

12 Capital expenditure is treated in error as revenue expenditure.
What effect will this have?
A The balance sheet will not balance.
B The expenses will be overstated.
C The expenses will be understated.
D The trial balance will not balance.

13 What would occur using the diminishing (reducing) balance method of depreciation?
A Depreciation charged in year 2 is greater than depreciation charged in year 1.
B Depreciation charged in year 2 is less than depreciation charged in year 1.
C Depreciation charged in year 2 is the same as depreciation charged in year 1.
D Depreciation charged in year 2 is zero.

14 A machine was purchased for $\$ 100000$ and depreciated by $20 \%$ per annum using the straight line method. Three years later it was sold for $\$ 25000$.

What was the profit or loss on sale?
A $\$ 15000$ loss
B $\$ 25000$ profit
C $\$ 26200$ loss
D $\$ 35000$ profit

15 A trial balance failed to balance. The difference was entered in a suspense account. It was discovered that the purchases returns journal had been undercast.

Which entry should be made to correct this error?

|  | account to be debited | account to be credited |
| :---: | :---: | :---: |
| A | purchases | suspense |
| B | purchases returns | suspense |
| C | suspense | purchases |
| D | suspense | purchases returns |

16 Expenses accrued, \$250, were treated as a prepayment in the income statement.
What effect did this have on the profit for the year?
A overstated by $\$ 250$
B overstated by $\$ 500$
C understated by $\$ 250$
D understated by $\$ 500$

17 How can purchases be calculated?
A cost of goods sold - closing inventory - opening inventory
B cost of goods sold - closing inventory + opening inventory
C cost of goods sold + closing inventory - opening inventory
D cost of goods sold + closing inventory + opening inventory

18 BCD Limited provided the following information.

|  | $\$$ |
| :--- | :---: |
| ordinary shares | 300000 |
| retained earnings | 200000 |
| debentures | 170000 |

How much was the equity and the capital employed?

|  | equity <br> $\$$ | capital employed <br> $\$$ |
| :---: | :---: | :---: |
| A | 300000 | 470000 |
| B | 300000 | 670000 |
| C | 500000 | 470000 |
| D | 500000 | 670000 |

19 Alan's inventory consisted of the following.

| quantity | goods | cost per unit <br> $\$$ | selling price per unit <br> $\$$ |
| :---: | :---: | :---: | :---: |
| 100 | large t-shirts | 5 | 7 |
| 20 | small t-shirts | 5 | 3 |

What was the value of the inventory?
A $\$ 560$
B $\$ 600$
C $\$ 760$
D $\$ 800$

20 A trader takes goods from the business for personal use.
How is this recorded?

|  | account to be debited | account to be credited |
| :---: | :---: | :---: |
| A | drawings | inventory |
| B | drawings | purchases |
| C | inventory | drawings |
| D | purchases | drawings |

21 At the end of the financial year, a trader is owed commission.
How will this be treated in the trader's financial statements?

|  | income statement | balance sheet |
| :---: | :---: | :---: |
| A | increase expenses | increase assets |
| B | increase expenses | increase liabilities |
| C | increase income | increase assets |
| D | increase income | increase liabilities |

22 At the end of a club's financial year, some members' subscriptions were unpaid.
Where would these unpaid subscriptions appear in the club's financial statements?

|  | receipts and <br> payments <br> account | income and <br> expenditure <br> account | balance <br> sheet |
| :---: | :---: | :---: | :---: |
| A |  | $\checkmark$ | $\checkmark$ |
| B | $\checkmark$ | $\checkmark$ | $\checkmark$ |
| C | $\checkmark$ | $\checkmark$ |  |
| D | $\checkmark$ |  | $\checkmark$ |

23 A trader provided the following information.

|  | $\$$ |
| :--- | :---: |
| opening inventory | 10000 |
| closing inventory | 14000 |
| sales for year | 60000 |

Goods are sold at a mark up of $25 \%$.
What were the purchases?
A $\$ 41000$
B $\$ 44000$
C $\$ 49000$
D $\$ 52000$

24 Which does not appear in the appropriation account of a limited company?
A directors' salaries
B dividends paid on ordinary shares
C proposed ordinary share dividend
D retained profits

25 A limited company has an issued share capital of 100000 ordinary shares of $\$ 1$ 50000 are fully paid. There are also debentures of $\$ 2000$.

On 1 January 2012 the retained profits were $\$ 2500$. Profit retained for the year 31 December 2012 was $\$ 1600$.

What was the total of the shareholders' funds on 31 December 2012?
A $\$ 54100$
B $\quad \$ 56100$
C $\$ 104100$
D $\$ 106100$

26 A business provided the following information at the end of its first year of trading.

|  | $\$$ |
| :--- | :---: |
| prime cost | 280000 |
| factory overheads | 110000 |
| closing work in progress | 16000 |

What was the cost of production?
A $\$ 154000$
B $\$ 186000$
C $\$ 374000$
D $\$ 406000$

27 Mark paid net wages, $\$ 5200$, for the month of August after statutory deductions of $\$ 1200$.
Which journal entry records this transaction?

|  |  | debit <br> $\$$ | credit <br> $\$$ |
| :--- | :--- | :---: | :---: |
| A | cash <br> statutory deductions <br> wages | 4000 | 1200 |

28 What is not included when calculating the quick (acid test) ratio?
A balance at bank
B cash in hand
C inventory
D trade receivables

29 A balance sheet included non-current assets at cost less depreciation.
Which principle was being applied?
A accounting entity
B going concern
C materiality
D money measurement

30 Abdul applies the accounting year principle.
Why does he do this?
A to be able to compare his results with competitors
B to ensure that all transactions are recorded
C to ensure that non-current assets are not overvalued
D to maintain a full set of accounting records

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